HOW TO BEGIN RESEARCH

• Compile a list of subject key words. You will use them when researching.
  o Think of synonyms (words that mean the same thing)
  o Check the spelling! Searching in the library catalog or databases won’t correct your spelling. 😊

• Start small. Find between 5-10 resources that match your subject. Analyze these sources for your paper before gathering more.

• Create a rough outline. Based on the information you have already collected, write down a summary of what you want to cover in your paper.

WHERE TO LOOK FOR INFORMATION

When should I use books?
• For in-depth overviews or historical background on a subject.
• Look for books using the Catalog on the Library website.

When should I use a database?
• For scholarly research articles that give specific case data or recent developments in an area
• Access databases from the Find Items tab on the Library website.

When should I use the Web?
• For demographic statistics or VERY current information that has not yet been published academically

SOCIAL WORK WRITING HELP

The Columbia Guide to Social Work Writing
HV 29.7 .C65 2012

Publication Manual of the American Psychological Association
In-Library Use Copies: Reserve Shelf
Checkout Copies: BF 76.7 .P83 2010

Research Methods for Social Work: Being Producers and Consumers of Research
HV 11 .D83 2011

Social Work Documentation: A Guide to Strengthening Your Case Recording
HV 43 .S52 2011

Writing Skills for Social Workers
HV 29.7 .H43 2012

Want to set up a research appointment with a librarian?
Call the Library! (406) 275-4874
The following are Library of Congress call numbers for Social Work topics.

**HV** : Social Pathology
- HV 1-45 General Social Work
- HV 91 Social Welfare
- HV 701-755 Child Welfare
- HV 800-887 Adoption / Foster Care
- HV 1451-1481 Aged Populations
- HV 4998 Substance Abuse
- HV 5001-5270.5 Alcoholism
- HV 5725-5770 Tobacco
- HV 5800-5840 Drug habits, Drug abuse
- HV 6545 Suicide
- HV 6556-6626 Domestic Violence

**RC** : Internal Medicine
- RC 435-571 Psychiatry
- RC 475-489 Therapies and Treatments
- RC 537 Depression
- RC 552 Eating disorders
- RC 554-569.5 Personality disorders, behavior problems: Including sexual problems, drug abuse, suicide, child abuse

Want to Browse Magazines?
- **Counselor: Magazine for Addiction Professionals**  BF 637 .C6 M3
- **Intervene: The Recovery Magazine**  RC 563 .A3

Need the **DSM-V**?
In-Library copy:
- REF RC 455.2 .C4 D536 2013
Copies to check out:
- RC 455.2 .C4 D536 2013

**EbscoHost – Academic Search Complete**
- Recommended place to begin database research.
- A comprehensive full-text database.
- Some top full-text journals are:
  - *Addiction* : 1975-present
  - *Child Welfare* : 1990-present
  - *Health & Social Care in the Community* : 1998-present
  - *Journal of Family Violence* : 1997-present
  - *Journal of Multicultural Counseling and Development* : 1990-present
  - *Social Work* : 1975-present

**EbscoHost - Family & Society Studies Worldwide**
- **ABSTRACT** coverage of research, policy, and practice literature in the fields of Family Science, Human Ecology, Human Development, and Social Welfare

**EbscoHost - Psychology & Behavioral Sciences Collection**
- Articles on emotional and behavioral characteristics, mental processes, and observational & experimental methods

**PsycNET**
- Covers all journals published by the American Psychological Association

**2015-2016 Database Access**
- Username: skc15
- Password: bison16

**Child Welfare**
- Child Welfare Information Gateway
  [https://www.childwelfare.gov/](https://www.childwelfare.gov/)
- Forum on Child and Family Statistics

**Citing Sources (APA)**
- APA Style Blog
  [http://blog.apastyle.org/apastyle/](http://blog.apastyle.org/apastyle/)

**Professional Associations**
- National Institute on Drug Abuse (NIDA)
- Substance Abuse and Mental Health Services Administration (SAMHSA)

**Statistics**
- Bureau of Justice Statistics
- Montana Health Data and Statistical Reports
- US Census Bureau – Native American / Alaskan Native Information
  [http://www.census.gov/aian/](http://www.census.gov/aian/)

**Treatment Programs**
- SAMHSA National Registry of Evidence-Based Programs & Practices